



13 August 2026

Membership Confirmation Letter

Dear **Jacqueline**,

We are writing to formally acknowledge your membership with the Chartered Institute for Business Accountants NPC (CIBA).

Your inclusion in our registry as a member underscores a shared commitment to the highest standards of ethical and professional conduct in the accounting profession.

This document certifies your status as a Non-Voting Member of CIBA. It is crucial to note that this membership does not confer the authority to perform any statutory recognized functions such as acting as an accounting officer or independent reviewer. These responsibilities are reserved for individuals who have obtained specific professional designations from our Institute.

Membership ID: CIBA202608-3249

Membership Category: Non-Voting Member

Furthermore, you are expressly prohibited from representing yourself as a holder of any professional designation conferred by CIBA. Your adherence to this stipulation is mandatory and will be strictly enforced in accordance with our Institute's code of conduct and the professional standards applicable to all members.

Your membership, while preliminary to obtaining a professional designation, is a significant affiliation that carries with it the responsibility to uphold the integrity and standards of the accounting profession. We urge you to engage fully with the resources and opportunities provided by CIBA to advance your professional capabilities.

We appreciate your commitment to maintaining the dignity and respectability of our profession. Should you wish to pursue a professional designation, detailed information about the application process and eligibility requirements will be made available to you.

Thank you for your dedication to professional excellence. We look forward to your contributions to the field of accountancy.

Please note that this confirmation is valid for 30 days from the date of issuance.

Yours sincerely,

Professional Portfolio Consultant

Chartered Institute for Business Accountants NPC (CIBA)

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myciba.org • cpd.myciba.org • accountingweekly.com • cfoclub.co.za

Pretoria: Spaces, Byls Bridge Office Park, Building 14 Block B, Cnr of Olievenhoutbosch Road and Jean Avenue, Centurion, 0157

Cape Town: Cape Town Spaces Office, Century City, No1 Bridgeway Road, Bridgeways Precinct, Cape Town, 7441

Namibia: Regus Office Windhoek, Maerua Mall 3rd Floor, Windhoek, Namibia, 10005

Paris: 113 Rue Paul Valéry, 75116 Paris, France (ICFOA)



+27 (0)12 643 1800



ciba@myciba.org